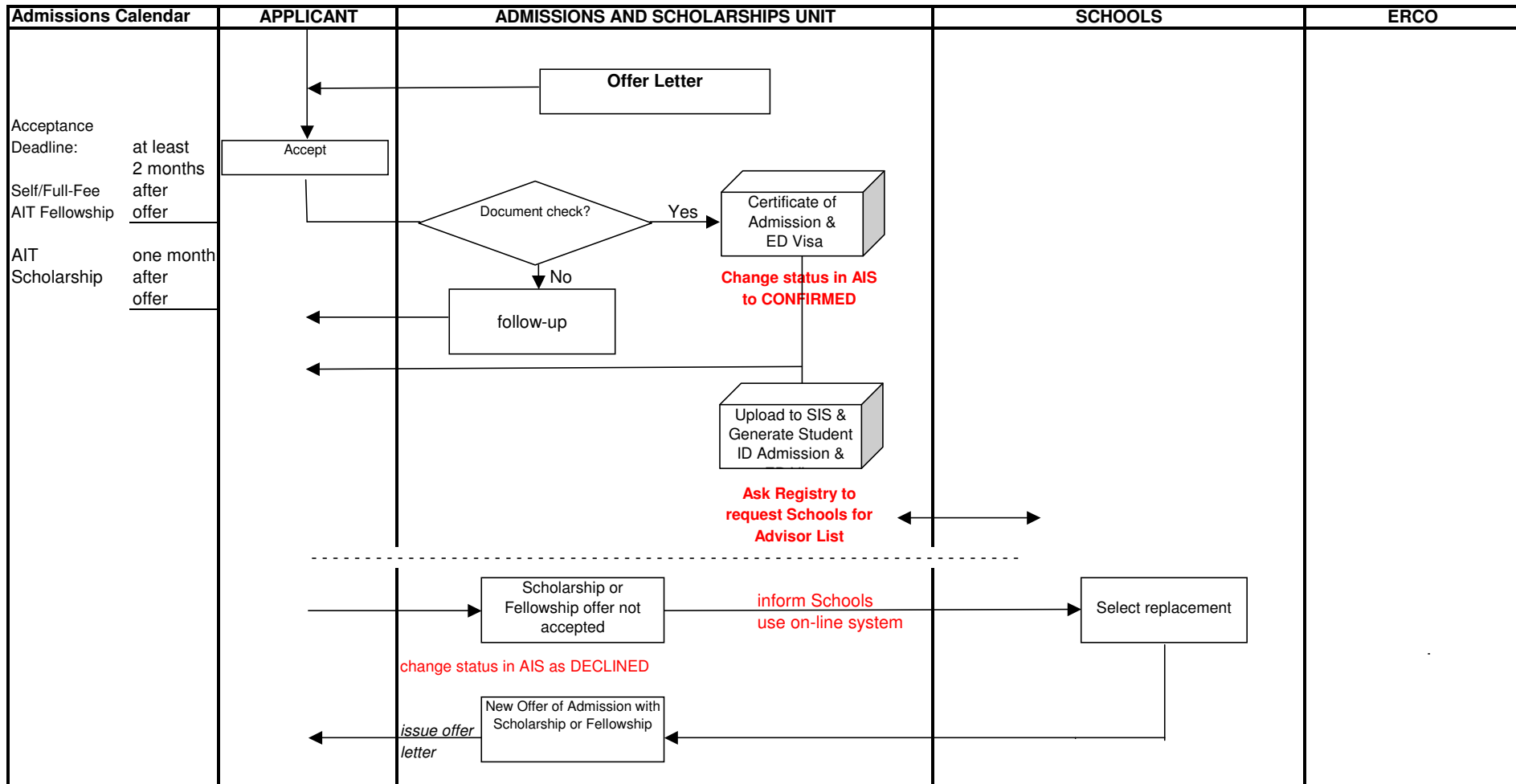


## ADMISSIONS PROCESS 2: ACCEPTANCE



### Documents required for Acceptance

#### **For Offer of admission as Self/Full Fee Paying or AIT Fellowship**

1. Acceptance Form
2. Certified Financial Assurance Form
3. Certificate of Financial Support
4. Evidence/Proof of funds to study at AIT (Bank statement/income statement)
5. Acceptance of the financial conditions of the offer
6. Medical / Health Certificate
7. Other required documents as specified in the offer letter (complete Transcript/TOEFL-IELST-TOEIC score, etc)

#### **For Offer of admission with AIT-administered scholarship**

1. Acceptance Form
2. Signed Notice of Scholarship Support form
3. Acceptance of the scholarship conditions of the offer
4. Medical/Health Certificate
5. Other required documents as specified in the offer letter (complete Transcript/TOEFL-IELST-TOEIC score, etc)

### Acknowledgement Card

We are pleased to acknowledge receipt of your application for admission to the Asian Institute of Technology. However, the marked item(s) below is (are) not attached to your application. For purposes of initial screening, please e-mail or upload online ([www.ait.ac.th/apply](http://www.ait.ac.th/apply)) scanned copies of:

- A copy of Bachelor and/or Master degree certificate (*in English*)
- A complete, detailed official student transcript certified by the concerned university (*in English*)
- Letter of Recommendation from named referee(s)
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
- A copy of your IELTS or TOEFL or ICE TEFOW or AIT English Entry Test Score (AITEET) or GRE (Analytical Writing) or CET 4 (China) or CU-TEP (Thailand) or ARC (Lao PDR) or Certificate of University Medium of Instruction.
- A copy of your research proposal / outline (*for Doctoral applicants only*)
- Application Processing Fee
  - US\$20 or Baht 800 (for online applications or application forms downloaded from the web) OR
  - US\$25 or Baht 1,000 (for application forms received by post from AIT)

Please note that once you have CONFIRMED your admission to AIT, original hard copies of the above documents should be submitted to AIT and **mailed promptly to the Admissions and Scholarships Unit, P.O. Box 4, Klongluang, Pathumthani 12120, Thailand, otherwise your admission will not be pursued.**

Your application number is \_\_\_\_\_. When corresponding with AIT, please refer to this number and write your name in sequence as it appears in your application.

We will inform you of the result of your application in July / November \_\_\_\_\_.

Name and address to be filled by applicant

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**AIR MAIL**

# AIT ADMISSION ACTION FORM

APPLICATION BY MAIL     APPLICATION ONLINE

Country: \_\_\_\_\_

Application Number: \_\_\_\_\_

(For Institute use only)

**APPLICANT MUST TYPE OR WRITE IN BLOCK LETTERS FULL INFORMATION AS REQUIRED IN PART A OF THIS FORM.**

A. APPLICATION FOR SCHOOL OF \_\_\_\_\_ DATE: \_\_\_\_\_

FIELD OF STUDY/ SPECIALIZATION \_\_\_\_\_ SEMESTER: \_\_\_\_\_ YEAR \_\_\_\_\_

Mr./Mrs./Miss \_\_\_\_\_  
First Middle Last

Please tick the order in which you want your name to appear on all AIT documents: [ ] First, Middle, Last [ ] Last, Middle, First

Date of Birth: \_\_\_\_\_

Degree Program     Doctor     Master  
Non-Degree Program     Diploma     Certificate     Special

DO YOU REQUIRE AIT FINANCIAL AID?  
 Yes     No

If no, specify: \_\_\_\_\_ Sponsor's Name and Address: \_\_\_\_\_  
 External Sponsor  
 Self or Family  
 Other: \_\_\_\_\_  
(Specify) \_\_\_\_\_

UNDERGRADUATE (Bachelor) Qualification:

Institution: \_\_\_\_\_

Degree: \_\_\_\_\_ Year of award: \_\_\_\_\_

Major subject: \_\_\_\_\_ Class rank: \_\_\_\_\_

Honours: \_\_\_\_\_ GPA/GPF: \_\_\_\_\_

GRADUATE (Master) Qualification:

Institution: \_\_\_\_\_

Degree: \_\_\_\_\_ Year of award: \_\_\_\_\_

Major subject: \_\_\_\_\_ Class rank: \_\_\_\_\_

Honours: \_\_\_\_\_ GPA/GPF: \_\_\_\_\_

## THIS PART IS FOR INSTITUTE USE ONLY

### B. ADMISSIONS PROCESSING

SUPPORTING DOCUMENTS (CHECK IF PROVIDED)

- Attested Transcript - Bachelor
- Attested Transcript - Master
- TOEFL \_\_\_\_\_ /  IELTS \_\_\_\_\_ /  GRE \_\_\_\_\_ /  Others \_\_\_\_\_
- Degree Certificate (copy)
- Recommendation 1     Recommendation 2
- Research Outline (only for doctoral applicants)
- Others, specify: \_\_\_\_\_

### RESULT OF ADMISSIONS PROCESSING

- Reject** (do not meet entry requirements)
- Hold** (documents needed) \_\_\_\_\_
- Continue** (forward to School for Assessment)

### OFFER ADMISSION ONLY

Offer Date: \_\_\_\_\_

RESULT:  Accepted     Declined    Date: \_\_\_\_\_

### OFFER AIT FINANCIAL AID

Offer Date: \_\_\_\_\_

RESULT:  Accepted     Declined    Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Admissions & Scholarship Coordinator

### SPECIAL ASSESSMENT (only if necessary)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Head, Student Office

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Vice President for Academic Affairs

### SCHOOL ASSESSMENT

**QUALIFIED FOR ADMISSION TO PREFERRED FIELD OF STUDY?**

- Yes**     Interview, if necessary \*     No interview, go to #2.

\*INTERVIEW CONDUCTED BY \_\_\_\_\_ ON \_\_\_\_\_  
Faculty Name    Month/Year

- Interview results:  Recommended  
 Re-apply     Need more professional experience  
 Further English training needed

Reject  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Hold** (further documents required) \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Reject**    Reasons for rejection:
- Poor academic record
  - Further study not beneficial at this stage
  - Experience not relevant to field of study applied to
  - Inappropriate background; transfer application to \_\_\_\_\_
  - Others \_\_\_\_\_

**OFFER ADMISSION SEAT**     **OFFER ADMISSION SEAT AND POSSIBLE FINANCIAL AID LATER**

- Doctor     Certificate of Advanced Studies leading to Doctor (CAS)
- Master     Certificate leading to Master
- Master (Dual-Degree Program) MOU/No. of Sem \_\_\_\_\_
- Diploma     Certificate
- Special
- Special (Exchange Program) MOU/No. of Sem. \_\_\_\_\_
- Recommend Bridging ( ) Full ( ) Partial \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Faculty

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Leader Thematic/Program/Doctoral Advisor

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Dean

**OFFER ADMISSION SEAT WITH AIT FINANCIAL AID**

- Full AIT administered scholarship (specify Donor) \_\_\_\_\_
- AIT Fellowship (specify no. of credits) \_\_\_\_\_
- RTG Fellowship (specify no. of credits) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Leader Thematic/Program

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Dean



## APPLICATION PROCESSING FEE PAYMENT NOTIFICATION FORM

### Asian Institute of Technology

**Note: This form should be completed only if payment of application processing fee is not done ONLINE.**

To be filled by the applicant:

Date : \_\_\_\_\_

Name: \_\_\_\_\_ Degree Program: \_\_\_\_\_  
First                      Middle                      Last

Please tick the order in which you want your name to appear on all AIT documents:     First, Middle, Last     Last, Middle, First

Field of study applied to: \_\_\_\_\_ Semester : \_\_\_\_\_ Year \_\_\_\_\_

#### Application Processing Fee Rates

- US\$20 or Baht 800 (if submitting online application / forms downloaded from the web / reapplication); OR  
 US\$25 or Baht 1,000 (if application forms are received by post from AIT)

#### Modes of Payment

1. **BANK DRAFT.** Payment by bank draft should be in US Dollars or Baht and made payable to the "Asian Institute of Technology". Please mail the original bank draft to AIT.

<input type="checkbox"/> Bank draft  <b><i>Payer will have to bear all incidental bank charges.</i></b>	Bank Draft No: _____  Draft enclosed in this form? <input type="checkbox"/> Yes <input type="checkbox"/> No	Issuing Bank: _____ _____ _____
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2. **CREDIT CARD.** Payment by credit card may be done by providing the required information below.

<input type="checkbox"/> Credit card <input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> American Express  <b><i>Payer will have to bear all incidental bank charges.</i></b>	Cardholder's Name: _____ Credit Card No: _____ Valid until: _____ Cardholder's signature: _____ Date: _____
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#### Payment in Cash (Thai Baht)

3. **CASH.** Applicants based in Thailand or payment by cash through a third party may be done at the Siam Commercial Bank (SCB) AIT Branch or through ATM transfer from the payee's account to AIT's bank account in SCB. A copy of the bank deposit/ATM slip with details (name and purpose of payment) must be attached to the application or send the copy to AIT.

**Thai Baht Account:** Siam Commercial Bank, Thammasat University Hospital Branch  
 Name: Asian Institute of Technology  
 Current A/C # 468-046301-2  
 Address: 95 Moo 8, Paholyothin Highway  
 Klong Neung, Klong Luang, Pathumthani 12120, Thailand  
 Swift code: SICOTHBK

Applicants should send this form to the Admissions and Scholarships Unit. The application processing fee is non-refundable and is required each time an application (or reapplication) is submitted. Proof of payment is to be attached to the application.

Send this form to	<b>Mailing address:</b> Admissions and Scholarships Unit Asian Institute of Technology P.O. Box 4, Klongluang, Pathumthani, 12120 THAILAND	<b>Fax and E-mail</b>  E-mail: <a href="mailto:admissions@ait.ac.th">admissions@ait.ac.th</a> Web: <a href="http://www.ait.ac.th/AIT/admissions">http://www.ait.ac.th/AIT/admissions</a>
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# AIT

## Asian Institute of Technology

### APPLICANT'S RESPONSIBILITIES

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#### INSTRUCTIONS

PLEASE MAKE SURE THAT THE FOLLOWING DOCUMENTS ARE ENCLOSED TO AVOID DELAYS IN PROCESSING OF YOUR APPLICATION.

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- AIT Admission Action Form
  - Application for Admission (Form 1)
  - Two Letters of Recommendation (Form 2)
  - Application for AIT Financial Aid (Form 3) – *Only if applying for AIT Financial Aid*
  - Attested Transcript(s) - Use Form 4 to Request
  - Copy of Degree Certificates (*in English*)
  - IELTS or TOEFL or ICE TEFL or AIT English Entry Test (AITEET) or GRE (Analytical Writing) or CET 4 (China) or CU-TEP (Thailand) or ARC (Lao PDR) or Certificate of University Medium of Instruction.
  - Research Outline (*for Doctoral applicants only*)
  - Acknowledgment Cards A & B
  - Application Processing Fee  
US\$20 or Baht 800 (when using online application or application forms downloaded from the web) OR  
US\$25 or Baht 1,000 (when application forms are received by post from AIT)
- 

#### Application Documents for Degree Applicants:

Degree program applicants should submit the AIT Admission Action Form, including Forms 1, 2 and 4 with complete supporting documents. Doctoral Program applicants must submit a research outline of the proposed dissertation topic. If applying for AIT financial aid, please use the Application for AIT Financial Aid form (Form 3).

#### Application Documents for Non-Degree Applicants:

Non-degree program applicants should submit the AIT Admission Action Form as well as Forms 1 and 4, attested transcripts in English and relevant degree certificates with English translation.

Applicants are responsible for ensuring that all required documents have been received by the appropriate deadlines. Incomplete application may cause delays in admissions processing. Once submitted, application materials are not released and cannot be returned to the applicant. Applicants will be notified of their application receipt and status by email. The email address should be provided in #2 of the application form (Form 1). If an email address is not provided, the applicant will be notified by post.

#### Application Processing Fee:

A non-refundable application processing fee of US\$20 (or Baht 800) for online applications or forms downloaded from the web or of US\$25 (or Baht 1,000) for forms received by post, is required to process an application. The application fee may be paid by bank draft, valid credit card or cash and should be made payable to the "Asian Institute of Technology". Please complete the Application Processing Fee Payment Notification Form to prove payment. For Frequently-Asked-Questions on application, **please visit: <http://www.ait.ac.th/apply/faq>**

Send completed application forms with supporting documents to:

#### Postal Address:

Admissions and Scholarships Unit  
Asian Institute of Technology  
P.O. Box 4, Klong Luang  
Pathumthani 12120, THAILAND  
Fax: 6625246326 / Email: [admissions@ait.ac.th](mailto:admissions@ait.ac.th)

#### Street Address:

Admissions and Scholarships Unit  
Asian Institute of Technology  
58 Moo 9, Km. 42, Paholyothin Highway  
Klong Luang, Pathumthani 12120 THAILAND  
Fax: 6625246326 / Email: [admissions@ait.ac.th](mailto:admissions@ait.ac.th)



## APPLICATION PROCESSING FEE PAYMENT NOTIFICATION FORM

### Asian Institute of Technology

**Note: This form should be completed only if payment of application processing fee is not done ONLINE.**

To be filled by the applicant:

Date : \_\_\_\_\_

Name: \_\_\_\_\_ Degree Program: \_\_\_\_\_  
First                      Middle                      Last

Please tick the order in which you want your name to appear on all AIT documents:     First, Middle, Last     Last, Middle, First

Field of study applied to: \_\_\_\_\_ Semester : \_\_\_\_\_ Year \_\_\_\_\_

#### Application Processing Fee Rates

- US\$20 or Baht 800 (if submitting online application / forms downloaded from the web / reapplication); OR  
 US\$25 or Baht 1,000 (if application forms are received by post from AIT)

#### Modes of Payment

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<input type="checkbox"/> Bank draft  <b><i>Payer will have to bear all incidental bank charges.</i></b>	Bank Draft No: _____  Draft enclosed in this form? <input type="checkbox"/> Yes <input type="checkbox"/> No	Issuing Bank: _____ _____ _____
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2. **CREDIT CARD.** Payment by credit card may be done by providing the required information below.

<input type="checkbox"/> Credit card <input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> American Express  <b><i>Payer will have to bear all incidental bank charges.</i></b>	Cardholder's Name: _____ Credit Card No: _____ Valid until: _____ Cardholder's signature: _____ Date: _____
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#### Payment in Cash (Thai Baht)

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**Thai Baht Account:** Siam Commercial Bank, Thammasat University Hospital Branch  
 Name: Asian Institute of Technology  
 Current A/C # 468-046301-2  
 Address: 95 Moo 8, Paholyothin Highway  
                     Klong Neung, Klong Luang, Pathumthani 12120, Thailand  
 Swift code: SICOTHBK

Applicants should send this form to the Admissions and Scholarships Unit. The application processing fee is non-refundable and is required each time an application (or reapplication) is submitted. Proof of payment is to be attached to the application.

Send this form to	<b>Mailing address:</b> Admissions and Scholarships Unit Asian Institute of Technology P.O. Box 4, Klongluang, Pathumthani, 12120 THAILAND	<b>Fax and E-mail</b>  E-mail: <a href="mailto:admissions@ait.ac.th">admissions@ait.ac.th</a> Web: <a href="http://www.ait.ac.th/AIT/admissions">http://www.ait.ac.th/AIT/admissions</a>
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# AIT

## Asian Institute of Technology

Affix your 1.5" x 1.5" photograph taken within the past 12 months.

(Please do not staple or pin.)

Applications and pertinent documents should be mailed to:

Postal Address:	Street Address
Admissions & Scholarships Unit	Admissions & Scholarships Unit
P.O. Box 4	Km. 42 Paholyothin Highway
Klong Luang	Klong Luang
Pathumthani 12120	Pathumthani 12120
Thailand	Thailand

### Form 1: Application for Admission (Please type your answers or write in block letters.)

#### A. PERSONAL INFORMATION

##### 1 Legal Names

Mr./Mrs./Miss \_\_\_\_\_  
*First Middle Last*

Please tick the order in which you want your name to appear on all AIT documents:  First, Middle, Last  Last, Middle, First

##### 2 Current Mailing Address

\_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Valid until (Month/Year) \_\_\_\_\_

##### 3 Permanent Address

\_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Valid until (Month/Year) \_\_\_\_\_

##### 4 Email Address \_\_\_\_\_ Valid Until (Month/Year)

Note: It is important to provide an email address as all pertinent communications from AIT are coursed through email.

##### 5 Sex Male Female

##### 6 Date and Place of Birth

Date of Birth (Day/Month/Year) \_\_\_\_\_  
Place of Birth City/Town \_\_\_\_\_ Province \_\_\_\_\_ Country \_\_\_\_\_

##### 7 Civil Status Single Married **If married**, no. of children \_\_\_\_\_

##### 8 Nationality

a. Country of Citizenship \_\_\_\_\_ b. Country of Residence \_\_\_\_\_

##### 9 Passport Details (Only if applicable)

Passport No \_\_\_\_\_ Date of Issue \_\_\_\_\_  
Place of Issue \_\_\_\_\_ Expiry Date \_\_\_\_\_



## B. ACADEMIC QUALIFICATIONS

- 10 Provide names of all universities and colleges you have attended, listing the most recent institution first. If you have attended more than three institutions, please list the others on a separate sheet of paper. An official transcript of academic record from each college or university must be submitted together with all the application documents. University-attested hard copies are required once admission is confirmed.

### Master Degree

Name of University/Institution & Location (City/Province/Country)	Degree/ Major Subject/ Dates Studied	GPA/GPF/Class Rank/Scholastic Honors
Name	Degree	GPA/GPF
	Major Subject	Class Rank/Class Size
Location	Program Duration (Years) _____ From (Mo/Yr) To (Mo/Yr)	Honors received
	Degree Awarded (Day/Month/Year)	

### Bachelor Degree

Name of University/Institution & Location (City/Province/Country)	Degree/ Major Subject/ Dates Studied	GPA/GPF/Class Rank/Scholastic Honors
Name	Degree	GPA/GPF
	Major Subject	Class Rank/Class Size
Location	Program Duration (Years) _____ From (Mo/Yr) To (Mo/Yr)	Honors received
	Degree Awarded (Day/Month/Year)	

### Other Degrees

Name of University/Institution & Location (City/Province/Country)	Degree/ Major Subject/ Dates Studied	GPA/GPF/Class Rank/Scholastic Honors
Name	Degree	GPA/GPF
	Major Subject	Class Rank/Class Size
Location	Program Duration (Years) _____ From (Mo/Yr) To (Mo/Yr)	Honors received
	Degree Awarded (Day/Month/Year)	

Admission may only be confirmed as soon as the AIT receives attested official hard copies of your transcripts as well as your degree certificates in the English language for Bachelor, Master or other advanced university programs. If available, include an official statement of class rank. A standard Transcript Request (Form 4) is included. For purposes of initial screening, scanned files of degrees are acceptable. **Note: Do not include your secondary or high school certificates.**

## C. ENGLISH LANGUAGE PROFICIENCY

- 11 AIT is an international institute with English as the sole language of instruction. Therefore, all applicants must demonstrate an acceptable level of proficiency in writing English before entry. The test approved for admission and minimum scores accepted are listed below. Test scores are valid for only two years:

AIT English Entry Test (AIT- EET)	6	TOEFL – paper based	550
		TOEFL – computer based	210
		iTOEFL	76
IELTS	6	TOEIC	790
CEFR (Europe)	B2	CET – 4 (China)	560

- CERTIFICATE OF UNIVERSITY MEDIUM OF INSTRUCTION: Applicants who have earned a degree at a university at which English is the sole medium of instruction is English, may submit a document signed by the university Registrar attesting to English medium Instruction. Note: Not all English – medium schools meet AIT standards for proficiency and their applicant may be required to submit a valid test score.
- EXEMPTION: Applicants who are citizens of and have been educated in English –speaking country (Australia, Canada, Ireland, New Zealand, the UK, and the USA) are exempted. Proof of citizenship and studies must submit.

Applicants who score English Writing test less than 5.0 will be required to attend English writing courses until they pass the English course – Academic and Technical Writing with a grade 'C' or higher; these students are encouraged to attend the AIT bridging program. **Details of the Bridging and the English writing courses, please find here the link:** <http://www.ait.ac.th/education/LanguageCenter/BP#.UjBXjcv-Jok>

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**D. PLANS FOR STUDY**

12 For which semester are you applying?       January       August       InterSem

13 If you are an applicant for a degree program, select degree program:

Master                       Doctor

If you are an applicant for the Doctoral Program, you may be requested to forward a copy of your Master degree thesis for evaluation.

If you are an applicant for a Joint/Dual Degree Program (*please specify the specific joint university agreement and your home university*) \_\_\_\_\_

14 If you are an applicant for a non-degree program, select program:

Certificate                       Diploma                       Special

If you are an applicant under a special Exchange Program (*please specify the specific joint university agreement and your home university*) \_\_\_\_\_

15 If you will begin your study with an off-campus course (*applicable only to those under specific joint university agreements*), please identify the home university.

Home university \_\_\_\_\_

16 Indicate the School and your preferred fields of study in order of priority. Your application will be processed according to the first priority field of study. (*Please refer to the AIT Fields of Study list*).

**School** \_\_\_\_\_

**Field of Study:**

Priority 1 \_\_\_\_\_

Priority 2 \_\_\_\_\_

17 Have you ever applied for admission to AIT?

Yes                               No

If yes, please provide details : Year Applied \_\_\_\_\_ Application # \_\_\_\_\_

School \_\_\_\_\_ Field of Study \_\_\_\_\_

Outcome of Application \_\_\_\_\_

18 Have you ever attended a degree program at AIT?

Yes, specify degree program \_\_\_\_\_  No

19 Have you ever attended a non-degree course at AIT?

Yes, specify course \_\_\_\_\_  No

**E. PROFESSIONAL QUALIFICATIONS**

**20 Experience** (Teaching, Research, Professional, Business, Military, etc): Account for all the time since you began your undergraduate work to the present, other than the time spent in academic training. Please provide employment details in chronological sequence, listing the most recent employment first. *(Attach additional sheets, if necessary)*

Institution or Organization	Position/ Nature of Work (Title/City-Province/Country)	Duration of Work From Month/ Year To Month/Year

**NOTE:** Please indicate in months and/or years the total length of your full time work experience from the time of graduation from university to your expected date of enrolment at AIT. Months \_\_\_\_\_ and/or Years \_\_\_\_\_

**21** If you have not been employed since you left university, please describe your professional activities during this period. *(Attach additional sheets, if necessary.)*

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**22** Please list titles of publications, major papers, or theses of which you are author or coauthor, *if any*. If published, give citation. *(Attach additional sheets, if necessary.)*

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**23** Please list scholarships, prizes, honors, awards and other recognitions, *if any*. *(Attach additional sheets, if necessary.)*

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**24** Please list membership in honor societies and professional organizations, *if any*. *(Attach additional sheets, if necessary.)*

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**F. ADDITIONAL INFORMATION**

**25** Define your purpose in studying at AIT and describe how your career objectives would be enhanced by pursuing graduate studies at AIT. You may also use this portion to supply additional information which you believe is necessary to support your application for admission to the Institute. (*Please attach additional sheets, if necessary*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**G. FINANCIAL SUPPORT**

**26** The Institute offers financial aid for the master and doctoral programs, on a competitive basis, to applicants who are outstandingly qualified and to applicants who have strong academic backgrounds and proven financial need. More than 60% of students admitted to AIT receive full financial aid and more than 80% of students admitted receive sufficient financial aid to cover at least half of the cost of their studies.

**27** Do you wish to apply for financial aid?     Yes     No  
If yes, please fill up the Application for AIT Financial Aid form (*Form 3*).

If no, please indicate how you intend to finance your study:

- External Sponsorship                       Self-Support or Family  
 Others (*please specify*):

Please attach relevant documentation including name and address of funding source.

**28** If AIT provides you partial financial aid, do you have other sources of funding that can supplement or cover your study costs at AIT?     Yes                       No

If yes, please indicate additional source of funding \_\_\_\_\_

**H. MEDICAL STATUS**

**29** Please summarize your health and medical history. List physical handicaps, recent treatment by a Physician or psychiatrists, mental health indicators or other relevant information. (Please note that you will be required to submit a Certificate of Health once you receive an offer of admission.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I. RECOMMENDATIONS**

**30** To facilitate consideration of your application, the Institute requires two letters of recommendation. Please list below the names and complete addresses of persons to whom you have sent a copy of the AIT standard Letter of Recommendation (*Form 2*). These persons should be well acquainted with your intellectual abilities, academic performance, and personal character. At least one of these Letters of Recommendation should be completed by a university faculty member (*if applicable*).

Name: _____	Name: _____
Position/Designation: _____	Position/Designation: _____
Organization: _____	Organization: _____
_____	_____
Mailing Address: _____	Mailing Address: _____
_____	_____
_____	_____
Email Address: _____	Email Address: _____
Tel/Fax: _____	Tel/Fax: _____

**J. APPLICANT SURVEY (Please check all answers that apply)**

**How did you come to know about AIT?**

- Internet search, please specify site \_\_\_\_\_
- Web advertisements, please specify \_\_\_\_\_
- Visits of AIT officials to my university
- AIT brochure/promotional materials
- Newspaper/magazine ads, please specify \_\_\_\_\_
- Classmates/Professors
- Parents/Relatives
- AIT alumni
- Other factors, please specify \_\_\_\_\_

**What is the most important factor that influenced you to apply for graduate studies at this point in time?**

- A higher degree will help me to lead to a higher paying job
- Higher education is a natural progression
- A higher degree will help me move up in my organization
- Other factors, please specify \_\_\_\_\_

**What is the most important factor that led you to apply at AIT?**

- The quality of education
- The research conducted at AIT
- AIT is the only school that offers a degree in this field
- AIT's overall reputation/prestige
- Availability of financial aid
- Other factors, please specify \_\_\_\_\_

**Besides studying at AIT, what alternatives are you considering?**

- Studying at a university in my own country. Which one? \_\_\_\_\_
- Studying at a university in another country. Which one? \_\_\_\_\_
- Continuing to work
- Other factors, please specify \_\_\_\_\_

**Rate the usefulness of the following sources of information about AIT.**

	<u>Very Useful</u>	<u>Useful</u>	<u>Not Useful</u>	<u>Not Useful at All</u>
AIT website				
AIT brochure/School brochures				
Visits of AIT staff to your campus				
Higher education fair				
Visits to AIT campus				

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**PLEASE READ THE FOLLOWING AND SIGN**

I understand that withholding pertinent information requested in this application form or giving false information will make me ineligible for admission to the Asian Institute of Technology and/or face immediate dismissal from the Institute. To the best of my knowledge, I certify that the information contained in this application is true, complete and accurate.

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Signature

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Date



# AIT

## Asian Institute of Technology

For Institute use only

Application No. \_\_\_\_\_

Two letters of Recommendation are required. At least one of these must be completed by a university faculty member. Each form must be completed and signed by the referee himself/herself otherwise, the recommendation will not be considered.

### Form 2: Letter of Recommendation

***This part is to be completed by applicant***

Country: \_\_\_\_\_

Mr./Mrs./Miss \_\_\_\_\_

First

Middle

Last

Please tick the order in which you want your name to appear on all AIT documents:

[ ] First, Middle, Last

[ ] Last, Middle, First

School and Field of Study at AIT \_\_\_\_\_

Program of study at AIT:     Doctor     Master     Diploma     Certificate

#### TO THE PERSON EVALUATING THE APPLICANT

The person whose name appears above is applying for admission to the Asian Institute of Technology. In processing the application, AIT places great emphasis on comments given by the applicant's referees. AIT requires your submission of this completed Letter of Recommendation Form as part of our appraisal of the above-named applicant. The Institute realizes that considerable time and effort are needed to respond to this request. Your assistance is therefore greatly appreciated.

***This part is to be completed by the person signing this Letter of Recommendation Form.***

Name \_\_\_\_\_

Position/ Designation \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_ years \_\_\_\_\_ months

How have you known the applicant? as a/an

 undergraduate     graduate student     research assistant     teaching assistant

 employee     other capacity (please specify) \_\_\_\_\_

How have you known the applicant? (as his/her)

 head of division/dept./school     employer

 teacher in several classes     teacher in one class only

 immediate superior in firm     other capacity (please specify) \_\_\_\_\_

 research supervisor

How often have you observed the applicant?

	Daily	Weekly	Monthly	Rarely	Never
at work					
at school					
socially					

Do you expect this candidate to seek employment in the service of his/her home country and countrymen following completion of the studies at AIT? Please explain.

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Do you believe this applicant is in good health, emotionally mature and would be able to cope being away from his/her home and family for twenty months or more? Please explain.

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Do you believe graduate study is an appropriate option for the applicant at this time? Please explain.

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In comparison with other graduate school candidates whom you have known, how would you rate the applicant with respect to the following qualities?

	Outstanding	Good	Average	Poor	Limited opportunity to observe
Intellectual ability					
Maturity					
English comprehension					
Undergraduate performance					
Academic promise					

What is your candid opinion of the applicant's potential to complete the program applied for, considering his/her : (a) intellectual capacity, promise of productive scholarship, and ability to carry out research; (b) relative standing among contemporary graduates; (c) ability to pursue higher education for which the medium of instruction is English; and (d) practical experience, if any, in the preferred field of study?

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If the applicant has applied for AIT financial aid, which is awarded competitively, please cite outstanding qualities concerning his/her (a) scholastic performance, (b) leadership, (c) personality, (d) potential to contribute to the further development of his/her country and/or the region.

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Based on the above, do you recommend the applicant for admission to the Asian Institute of Technology?

- Yes     No    If yes, do you recommend the applicant  
 Strongly     With some reservation

Signature \_\_\_\_\_ Date \_\_\_\_\_

If you need to mail, please address to:

**Postal Address:**  
Admissions and Scholarships Unit  
Asian Institute of Technology  
P.O. Box 4, Klong Luang  
Pathumthani 12120, THAILAND

**Street Address:**  
Admissions and Scholarships Unit  
Asian Institute of Technology  
58 Moo 9, Km. 42, Paholyothin Highway  
Klong Luang, Pathumthani 12120 THAILAND







# AIT

## Asian Institute of Technology

For Institute use only

Application No. \_\_\_\_\_

### Form 4: Transcript Request

*This part is to be completed by applicant.*

Mr./Mrs./Miss \_\_\_\_\_  
First Middle Last

Please tick the order in which you want your name to appear on all AIT documents:

First, Middle, Last       Last, Middle, First

Birthdate (Day/Month/Year) \_\_\_\_\_

School/Faculty \_\_\_\_\_

Date of Enrolment \_\_\_\_\_ Degree Obtained \_\_\_\_\_

Date of Graduation \_\_\_\_\_ Major \_\_\_\_\_

I authorize the release of my academic transcript to the Asian Institute of Technology.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*This part is to be completed by the Registrar/Equivalent College/University Official.*

#### To the Registrar/Equivalent College/University Official:

The above-named person is applying for admission to the Asian Institute of Technology. Our admission procedure requires the applicant to submit a complete set of transcripts (and other relevant documents) together with his/her Application for Admission Form.

Please complete this Transcript Request Form. If you need to explain your institution's grading policy, please do so on a separate sheet of paper. For additional comments, you may write on the back of this form.

Place the completed Transcript Request Form and your statement (if any) in one envelope together with the applicant's transcript. Seal the envelope and sign along the flap. Give the sealed envelope to the applicant. He/she will then forward it to the Institute, unopened. If your institution's policy prohibits release of transcripts directly to students, please forward the transcript to the address shown below.

To further assist AIT in evaluating the applicant's record, please provide the following information, if available:

Applicant's Cumulative GPA/GPF \_\_\_\_\_ Final Year GPA/GPF \_\_\_\_\_

Class Rank \_\_\_\_\_ Total Class Size \_\_\_\_\_

#### Registrar or Equivalent College/University Official completing this Transcript Request Form

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Institute/University seal

#### If you need to mail, please address to:

Postal Address:  
Admissions and Scholarships Unit  
Asian Institute of Technology  
P.O. Box 4, Klong Luang  
Pathumthani 12120, THAILAND  
E-mail: [admissions@ait.ac.th](mailto:admissions@ait.ac.th)

Street Address:  
Admissions and Scholarships Unit  
Asian Institute of Technology  
58 Moo 9, Km. 42, Paholyothin Highway  
Klong Luang, Pathumthani 12120, THAILAND